Module on leadership

**Key area**: 6 (Leading Partnership)

**Module name**: Leading Partnership

**Title:** *UNDERSTANDING SCHOOL- COMMUNITY RELATIONSHIP*

**Learning Objectives**:

* To understand the involvement of SMDC in the schools’ development.
* Understanding the importance of establishing linkages with different levels of education functionaries

**Key words**: stakeholders, Partnership, Role play, Samagra Shiksha

**Introduction**: school children are from diverse socio-eco background. They have different experiences also. Schools have the opportunity to enrich the lives of their students. School should engage parents, community and other stakeholders for the benefit of students. This module would help school heads in creating and building partnership in their own local community with parents. Stakeholders can contribute to the school through several means. Their potential need to be harnessed by the school heads for the development of the school.

**Resource materials:**

* Pens/pencils
* A4 sheets
* Note pads
* **UNDERSTANDING SCHOOL- COMMUNITY RELATIONSHIP**

**Activity 1:**

**Simulation Exercise on Engagement of SMDC in the School Development**

**How to conduct the activity?**

**Method**: Simulation Exercise followed by large group discussion

**Suggested steps**:

* Divide participants into different groups and ask them to read Simulation Scenario Handout
* Let participants come up with some expected role of the SMDC in the school.
* Facilitate the plenary session and emphasize the need for a strong relationship between the HM and the SMDC

**Reflective Questions**:

* Who are the SMDC members in your school?
* Are the SMDC members aware of their duties?
* How do the SMDC members respond to the needs of your school?
* In your opinion what is the most important thing the SMDC can do for the school?
* How can you strengthen the role of the SMDC in your school?

**Notes for the Facilitator**

The facilitator distribute the printed handouts to the participants

After the discussion within the group, the facilitator leads the large group discussion on the simulation scenario.

**KEY MESSAGES**

* Community is a rich a source of knowledge and information that can contribute to the development and learning of the child.
* Two way communications between school and community is necessary for utilization of strength of the community.
* BALANCING DEMANDS OF SCHOOL DEVELOPMENT WITH SYSTEM –LEVEL REQUIREMENTS

**Method: Role play**

**Suggested steps**

* Facilitator will divide the participants into 4/5 groups
* Group 1 could play the role of AD, HM and Staff
* Group 2 could play the role of SMC, HM and Staff
* Group 3 could play the role of Parent, HM and AEO
* Group 4 could play the role of Parent, HM and Staff
* Each group will discuss and identify the bottlenecks that the school heads face while dealing with the system
* 4 groups will identify the challenges that the schools are facing
* They can solve the problem of a particular school

The group, thus, need to act out on the following points:

* What are the challenges identify?
* How they will communicate the issue with the stakeholder?
* If they face resistance, how would they present their case?
* Each group perform the role play in front of the participants

**Reflective questions**

* What did the group members do when they were faced by hostile stakeholder?
* What skills do you think the group reflected while dealing with the issue

**NOTES FOR THE FACILITATOR**

After each role play, the facilitator leads the large group discussion and highlights the key points that emerge out of the discussion.

**KEY MESSAGES**

* Understanding the existing support structures and the role of the stakeholder.
* Build ways of cross learning with peers and others stakeholders.

**Reference:**

* module of one month certificate course
* Guide lines of Samagra Shiksha

**Assessment**:

* Do you feel that stakeholders were not the right persons to deal with the challenges? ( yes / no)
* Do you think the group could have communicated the issue in different manner? ( yes / no )
* Do you think they could have dealt with the tough situation in some other way? ( yes / no )

**Additional reading:**

1. **COMPOSITION OF THE SMDC**:-
2. 75% from parents or guardians
3. Remaining 25%
4. 1/3 rd from local elected members
5. 1/3 rd from teaching staff
6. 1/3 rd from local educationist/children
7. All over 50% from women

**SUB COMMITTEES OF SMDC**:-

The SMDC will be assisted by two Sub Committees:

1. School Building Committee
2. Academic Committee.

**A. School Building Committee:-**

The School Building Committee will be responsible for all the activities including:

**Planning, Estimation, Management, Monitoring, Supervision, Reporting**

**Maintenance of Accounts, Monthly squaring up of accounts**

Presenting accounts before the SMDC or Panchayat or Urban Local Bodies etc. relating to

Construction, renovation, repairing, maintenance and other related civil works.

The civil works will be under taken either on contract basis as per rules or by the community.

These works may also be integrated with the appropriate Rural Development Schemes.

The meeting of School Building Committee is be held once in every three months.

The committee monitors the different construction works being undertaken in the school regularly.

After the start of construction work, the evaluation will be done by third party technical institute/institution which will give its report after completion of 25%, 50%, & 75% of the work respectively. Construction work is done by the construction agency in school.

The composition of School Building Committee is be as follows:  
1. Principal, Chairman  
2. One member from Panchayat or Urban Local Body(Ward member), Member  
3. One guardian nominated by PTA, Member  
4. One member from experts in civil works like Civil Engineer/Consultant, Member Secretary  
5. One member from Audit and Accounts Department, Member

1. **ACADEMIC COMMITTEE**:-

The Academic Committee is responsible for all academic activities including:-

Planning, Management, Monitoring, Supervision, Reporting, Collection of data for UDISE.

The Academic Committee will be responsible for ensuring:-

Quality improvements, Equity, Reducing barriers (like socio-economic, gender & disability)

Teachers & Students Attendance, Recommending teachers for Training, Guidance and

Counselling, Students achievements, Co-curricular & Extra-curricular activity, Over all

academic & personality development of students & teachers

The composition of Academic Committee is be as follows:

1. Principal, Chairman  
2. One member from parents, Member  
3. One Astt. Teacher each of the following subjects: Science/Maths, Social Science, Language (Hindi/English), Art/Physical Education, Member  
4. One student selected by the Principal (Optional), Member

1. **ROLE & RESPONSIBILITIES OF SMDC:-**

SMDCs are expected to take necessary steps for overall growth & development of the school leading to conductive educational environment for academic excellence.

An attempt has been made to detail the role & responsibilities envisaged for the SMDCs in the various chapters of RMSA (Samagra Shiksha) Framework:

The SMDC will be responsible for all activities including planning, collection of data, implementation, monitoring, evaluation and taking corrective/remedial actions on all the components/interventions of the scheme-infrastructural as well as academic and others at the school level.

The SMDC shall prepare a school level perspective Plan and Annual Plan.

The SMDC through various stakeholders should undertake extensive community mobilization to overcome barriers in children belonging to ST, SC, OBC, Educationally Backward Minorities at Secondary and Higher Secondary stage.

SMDC can to conduct civil works including repair & maintenance for improvement of school facilities in accordance with laid down rules and procedures.

The SMDC can certify the maintenance and repair work under taken in a school for which technical provisions need to be followed. The community’s right to know the cost parameters has to be fully respected.

The SMDC will maintain all relevant records for recurring as well as non-recurring expenditure. These records will be updated on a regular basis and placed before the committee in every meeting. The records and progress on each component/interventions of the scheme will also be placed in the meetings of the Panchayat/ Urban local bodies.

The SMDC will inspect the work sites and takes stock of progress of recurring and non-recurring expenditure under various components of the scheme, availability of required facilities and text books, status of education including teachers attendance, students attendance, conduct of teachers and students, quality aspects, law and order situation in and around school premises, health condition of students, equity aspects like problems and counters by girls, SC/STs, children belonging to BPL families and educationally backward minorities.